

**Lum & Abner Festival**

**June 1-2, 2018**

**Arts & Crafts Vendor Reservation Form**

**Deadline for Submission: March 31 \*Juried Show\* Acceptance/Denial Packets mailed by April 30**

**Photographs of your booth and exhibited items MUST be attached to this application.**

Organization / Business Name: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook Link: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Arts & Crafts Vendor**  
*Rates & fees are listed on the back of this form. Payment will be accepted at this time; however, check will be held until decision of acceptance or denial, at which time the check will either be deposited or returned. Invoices will be sent to those who have been accepted but have not paid. Vendor fees and electrical fees must be paid by May 15. The Lum & Abner Festival Policy / Acceptance / Vendor Agreement will be mailed by April 30 and must be returned by May 15. Setup information, maps, etc. will be mailed to you as well. All booths will be admitted at the discretion of the Lum & Abner Festival Committee. This is a juried festival. **Photos of exhibited items will be required with ALL reservation forms for Arts & Crafts Vendors, even if you are a returning vendor.***

Non-Profit Arts & Crafts Vendor \_\_\_\_\_ Commercial Arts & Crafts Vendor \_\_\_\_\_

Please list ALL items you will be displaying / selling. Use additional sheet if necessary.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please provide the price range of your products (*lowest to the highest*): \_\_\_\_\_

*The committee makes every effort to avoid admitting duplicate items so it is very important to list all items sold in this space and provide pictures. \*Note: We do allow multiple jewelry vendors but strive to provide diversity in styles and pricing as well as maintain good quality. **Photos are important and required.***

Please indicate the number of booth spaces you want to reserve:     10x10

Yes, please include me under the tent     No, I will provide my own tent/canopy

*\*Only 22 spaces available under the tent so send your application in early. \*Please note Use of Vehicles & Trailers under Guidelines & Regulations on the back of this form.*

Please check if you require electricity?     Yes     No     Voltage     Total Amps

*\*Limited spacing available with electricity so send your application in early. Electrical usage may be limited. Any and all electrical connections **MUST** be pre-approved and paid for in advance. Electrical connection must be made by a festival electrician. If you have paid for, and have been granted approval, you will receive an "Electrical Slip" which **MUST** be presented to one of the electricians wearing an Aleshire Electric Shirt. No RV or any type of electrical connection will be allowed from the side streets without written prior approval and payment made in advance.*

***I, the exhibitor, agree to the terms on pages 1 & 2 of this form and acknowledge, if accepted as a vendor, I will receive the full written policy with additional terms, conditions, and regulations for the "2018 Lum & Abner Festival" and my acceptance to the festival will not be finalized until I have read, initialed, and signed the full written policy and vendor agreement. I agree to abide by all of the terms set forth in this "Reservation Form" with no exceptions, and do hereby contract space for the 2018 festival.***

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your interest in the 2018 Lum & Abner Festival. Please return this form to:

Mena Advertising & Promotion Commission | 520 Mena Street | Mena, AR 71953

You may download additional forms at [www.visitmena.com](http://www.visitmena.com)

Questions/Comments? Contact us at 479-394-8355 or [info@visitmena.com](mailto:info@visitmena.com)

Photographs of your booth and exhibited items MUST be attached to this application.

### 2018 Lum & Abner Festival Arts & Crafts Vendor Rates & Fees

Arts & Crafts Vendors:

**Out of Town Vendors**

10x10 Booth Space: . . . . . \$65 / space

10x10 Space under large tent: . . . . . \$75 / space

Electricity: . . . . . \$20 / each booth space

**Polk County Vendors**

10x10 Booth Space: . . . . . \$65 / space

10x10 Space under large tent: . . . . . \$75 / space

Electricity: . . . . . \$20 / each booth space

*No tables, chairs, etc. are included. A large tent will be provided to cover multiple vendors but space will be limited and will be available on a first come basis. Please indicate on the front of this form if you want a space inside the tent.*

Set up time will be May 31, 9 am – 4 pm. Security will be provided from 8 pm Thursday, May 31 through 11:00 pm Saturday, June 2. There *may* be local activities the evening of May 31. It is your option to be open May 31. You will be required to be open and have your booth staffed from 10 am – 6 pm June 1-2. We have entertainment through 10 pm, that traditionally draws large crowds, and it is your option to stay open past 6 pm.

#### **Guidelines & Regulations**

**Items restricted to sell:** items include, but are not limited to, alcohol-related products, tobacco products, e-cigarette products, fireworks, pornographic or otherwise offensive material, snap pops, stink bombs, live animals, or silly string. In addition, guns (toy, real or otherwise) and knives (toy, real or otherwise) **unless approved by Commission Prior to Festival and is at the Commission’s discretion.** The previous list is for example purposes and is not all inclusive. The Lum & Abner Festival Committee has the sole and exclusive right to add additional items to the list before or during the Festival. The Committee, in its absolute discretion, shall decide at any time, before or during the festival, whether an item or product can be sold at a booth or on the premises. Should the Committee exercise this right and inform a vendor that an item or product cannot be sold; the item will immediately be removed from the booth or exhibit area and the festival premises.

**Fire, theft, damage:** The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission will not be responsible for loss due to fire, theft, winds or other damage regardless of the cause. The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission is expressly released from any loss, injury, or damage to persons or property.

**Use of vehicles & trailers as booth space:** Due to logistics, vehicles and trailers WILL NOT be allowed as booth space for arts & crafts vendors. Visit the A&P’s tourism website [www.visitmena.com](http://www.visitmena.com) for a list of available RV sites and lodging facilities. **NO CAMPING WILL BE ALLOWED IN JANSSEN PARK.**

**Failure to comply with regulations** will result in the exhibitor being dismissed from the 2018 festival and future festivals.

**Please acknowledge your agreement to these terms & regulations with your signature on page 1 of this form. Please initial \_\_\_\_\_**

\*\*\*\*\*

Lum & Abner Festival Committee:

Approved with no restrictions on listed exhibits: \_\_\_\_\_ (Signature)

Approved with restrictions on listed exhibit items: \_\_\_\_\_ (Signature)

Application declined: \_\_\_\_\_ (Signature)