

Lum & Abner Festival

June 1-2, 2018

Commercial FOOD Vendor Reservation Form

Deadline for submission: March 31 *Juried Show* Acceptance Packets mailed by: April 30

Photographs of your food trailer and food items and proof of liability insurance MUST be attached to this application.

Organization / Business Name: _____		
Contact Person(s): _____		
Daytime Phone: _____	Cell Phone: _____	
E-mail: _____		
Website: _____	Facebook Link: _____	
Address: _____		
City: _____	State: _____	Zip: _____

Commercial Food Vendors
*Rates & fees are listed on the back of this form. Payment will be accepted at this time; however, check will be held until decision of acceptance or denial, at which time the check will either be deposited or returned. Invoices will be sent to those who have been accepted but have not paid. Vendor fees and electrical fees must be paid by May 15. The Lum & Abner Festival Policy / Acceptance / Vendor Agreement will be mailed by April 30 and must be returned by May 15. Setup information, maps, etc. will be mailed to you as well. All food vendors will be admitted at the discretion of the Lum & Abner Festival Committee. This is a juried festival. **Photos of trailer and food items will be required with ALL reservation forms for Commercial Food Vendors, even if you are a returning vendor.***

Please list ALL items you will be selling. Use additional sheet if necessary.

Please provide the price range of your products (lowest to the highest): _____

*The committee makes every effort to avoid admitting duplicate food items so it is very important to list **ALL** the items you will be selling. Please give description of food item if name is not self-explanatory. **Photos are important and required.***

Trailer dimensions/size? _____

*Spaces for commercial food vendors are tight, so please indicate total retail space required for your set-up.
Please note Use of Vehicles & Trailers under Guidelines & Regulations on the back of this form.*

Please check if you require electricity? Yes No Voltage _____ Total Amps _____

Limited spacing available with electricity and water so send your reservation request in early. Electrical usage may be limited. Any and all electrical connections MUST be pre-approved and paid for in advance. Electrical connection must be made by a festival electrician. If you have paid for, and have been granted approval, you will receive an "Electrical Slip" which MUST be presented to one of the electricians wearing an Aleshire Electric Shirt. No RV or any type of electrical connection will be allowed from the side streets without written prior approval and payment made in advance. **Only 1 A/C unit allowed per food vendor space.*

**Water hoses are not provided. Water available only if requested and pre-approved.*

I, the exhibitor, agree to the terms on pages 1 & 2 of this form and acknowledge, if accepted as a vendor, I will receive the full written policy with additional terms, conditions, and regulations for the "2018 Lum & Abner Festival" and my acceptance to the festival will not be finalized until I have read, initialed, and signed the full written policy and vendor agreement. I agree to abide by all of the terms set forth in this "Reservation Form" with no exceptions, and do hereby contract space for the 2018 festival.

Signature: _____ Date: _____

Thank you for your interest in the 2018 Lum & Abner Festival. Please return this form to:

Mena Advertising & Promotion Commission | 520 Mena Street | Mena, AR 71953

You may download additional forms at www.VisitMena.com

Questions/Comments? Contact us at 479-394-8355 or info@visitmena.com

Photographs of your food trailer and food items and proof of liability insurance MUST be attached to this application.

**2018 Lum & Abner Festival
Commercial FOOD Vendor Rates & Fees**

Commercial Food Vendors:	
Set-up Fee:	\$130
Electricity:	\$ 40
<i>*No canopies, tables, chairs, etc. are included. The fee is for the space only.</i>	

Set up time will be May 31, 9 am – 4 pm. Security will be provided from 8 pm Thursday, May 31 through 11 pm Saturday, June 2. There *may* be local activities the evening of May 31. It is your option to be open May 31. You will be required to be open and have your booth staffed from 10 am – 6 pm June 1-2. We have entertainment through 10 pm, that traditionally draws large crowds, and it is your option to stay open past 6 pm.

Guidelines & Regulations

Items restricted to sell: items include, but are not limited to, alcohol-related products and tobacco products. The previous list is for example purposes and is not all inclusive. The Lum & Abner Festival Committee has the sole and exclusive right to add additional items to the list before or during the Festival. The Committee, in its absolute discretion, shall decide at any time, before or during the festival, whether an item or product can be sold at a booth or on the premises. Should the Committee exercise this right and inform a vendor that an item or product cannot be sold; the item will immediately be removed from the booth or exhibit area and the festival premises.

Proof of Liability Insurance: A copy of your Proof of Liability Insurance **MUST** accompany your application naming the Mena Advertising & Promotion Commission and the Lum & Abner Festival as additional insureds if you are participating as a commercial food vendor.

Fire, theft, damage: The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission will not be responsible for loss due to fire, theft, winds or other damage regardless of the cause. The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission is expressly released from any loss, injury, or damage to persons or property.

Use of vehicles & trailers as booth space: Trailers will be allowed for commercial food vendors. Photos of the trailer **must** accompany reservation form. **NO CAMPING WILL BE ALLOWED IN JANSSEN PARK.**

Failure to comply with regulations will result in the exhibitor being dismissed from the 2018 festival and future festivals.

Please acknowledge your agreement to these terms & regulations with your signature on page 1 of this form. Please initial _____

Lum & Abner Festival Committee:

Approved with no restrictions on listed exhibits: _____ (Signature)

Approved with restrictions on listed exhibit items: _____ (Signature)

Application declined: _____ (Signature)