

Lum & Abner Festival

June 1-2, 2018

Non-Profit COMMUNITY Booth Reservation Form - Selling Non-Food Items

Deadline for submission: March 31 *Juried Show* Acceptance Packets mailed by: April 30

Photographs of your booth and exhibited items MUST be attached to this application.

Organization / Business Name: _____

Contact Person(s): _____

Daytime Phone: _____ Cell Phone: _____

E-mail: _____

Website: _____ Facebook Link: _____

Address: _____

City: _____ State: _____ Zip: _____

Non-Profit Community Booths - Selling Non-Food Items

*Rates & fees are listed on the back of this form. Payment will be accepted at this time; however, check will be held until decision of acceptance or denial, at which time the check will either be deposited or returned. Invoices will be sent to those who have been accepted but have not paid. Vendor fees and electrical fees must be paid by May 15. The Lum & Abner Festival Policy / Acceptance / Vendor Agreement will be mailed by April 30 and must be returned by May 15. Setup information, maps, etc. will be mailed to you as well. All non-profit community booths will be admitted at the discretion of the Lum & Abner Festival Committee. This is a juried festival. **Photos of exhibited items will be required with ALL reservation forms for Non-Profit Community Booths Selling Non-food Items, even if you are a returning vendor.** Due to logistics, street closures & barricades, **booths absolutely MUST be set up by 4 pm May 31.** Failure to do so, will result in losing your space & fee.*

Please list ALL items you will be selling. Use additional sheet if necessary.

Please provide the price range of your products (lowest to the highest): _____

*The committee makes every effort to avoid admitting duplicate items so it is very important to list **ALL** the items you will be selling and provide pictures. *Note: We do allow multiple jewelry vendors but strive to provide diversity in styles and pricing as well as maintain good quality. **Photos are important and required.** Please give description of item if name is not self-explanatory.*

Please indicate the number of booth spaces you want to reserve: ___ 10x10

**Spaces for non-profit community booths are limited.*

**Limited spacing available with electricity, which may or may not be available to non-profit community booths selling non-food items. If electricity is absolutely necessary, please make note of it on this form.*

Yes, I would like electricity if available: _____

**No Vehicles or Trailers may be used in your booth space.*

I, the exhibitor, agree to the terms on pages 1 & 2 of this form and acknowledge, if accepted as a vendor, I will receive the full written policy with additional terms, conditions, and regulations for the "2018 Lum & Abner Festival" and my acceptance to the festival will not be finalized until I have read, initialed, and signed the full written policy and vendor agreement. I agree to abide by all of the terms set forth in this "Reservation Form" with no exceptions, and do hereby contract space for the 2018 festival.

Signature: _____ Date: _____

Thank you for your interest in the 2018 Lum & Abner Festival. Please return this form to:

Mena Advertising & Promotion Commission | 520 Mena Street | Mena, AR 71953

You may download additional forms at www.VisitMena.com

Questions/Comments? Contact us at 479-394-8355 or info@visitmena.com

Photographs of your booth and exhibited items MUST be attached to this application.

**2018 Lum & Abner Festival
Non-Profit COMMUNITY Booth Fee**

Non-Profit Community Booth:

10 x 10 Booth Space: \$65

Electricity (if available): \$20 / each booth space

**No canopies, tables, chairs, etc. are included. The fee is for the space only.*

Set up time will be May 31, 9 am – 4 pm. Booths MUST set up during this time. Security will be provided from 8 pm Thursday, May 31 through 11 pm Saturday, June 2. You will be **required** to be open and have your booth staffed from 10 am – 6 pm June 1-2. **Booth breakdown will not be permitted until after 6 pm Saturday June 2. Any booth breakdown prior to this will be monetarily penalized and billed and may not be approved for future festivals.**

Guidelines & Regulations

Items restricted to sell: items include, but are not limited to, alcohol-related products, tobacco products, e-cigarette products, fireworks, pornographic or otherwise offensive material, snap pops, stink bombs, live animals, or silly string. In addition, guns (toy, real or otherwise) and knives (toy, real or otherwise) **unless approved by Commission Prior to Festival and is at the Commission’s discretion.** The previous list is for example purposes and is not all inclusive. The Lum & Abner Festival Committee has the sole and exclusive right to add additional items to the list before or during the Festival. The Committee, in its absolute discretion, shall decide at any time, before or during the festival, whether an item or product can be sold at a booth or on the premises. Should the Committee exercise this right and inform a vendor that an item or product cannot be sold; the item will immediately be removed from the booth or exhibit area and the festival premises.

Fire, theft, damage: The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission will not be responsible for loss due to fire, theft, winds or other damage regardless of the cause. The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission is expressly released from any loss, injury, or damage to persons or property.

Use of vehicles & trailers as booth space: Due to logistics, vehicles and trailers WILL NOT be allowed as booth space for non-profit community vendors.

Failure to comply with regulations will result in the exhibitor being dismissed from the 2018 festival and future festivals.

Please acknowledge your agreement to these terms & regulations with your signature on page 1 of this form. Please initial _____

Lum & Abner Festival Committee:

Approved with no restrictions on listed exhibits: _____ (Signature)

Approved with restrictions on listed exhibit items: _____ (Signature)

Application declined: _____ (Signature)