

**Lum & Abner Festival**  
**June 1-2, 2018**  
**Non-profit FOOD Vendor Reservation Form**  
**Deadline for submission: March 31 \*Juried Show\* Acceptance Packets mailed by: April 30**

Photographs of your food booth and food items and proof of liability insurance MUST be attached to this application.

Organization / Business Name: _____	
Contact Person(s): _____	
Daytime Phone: _____	Cell Phone: _____
E-mail: _____	
Website: _____	Facebook Link: _____
Address: _____	
City: _____	State: _____ Zip: _____

**Non-profit Food Vendors**  
*Rates & fees are listed on the back of this form. Payment will be accepted at this time; however, check will be held until decision of acceptance or denial, at which time the check will either be deposited or returned. Invoices will be sent to those who have been accepted but have not paid. Vendor fees and electrical fees must be paid by May 15. The Lum & Abner Festival Policy / Acceptance / Vendor Agreement will be mailed by April 30 and must be returned by May 15. Setup information, maps, etc. will be mailed to you as well. All non-profit food vendors will be admitted at the discretion of the Lum & Abner Festival Committee. This is a juried festival. **Photos of food booth and food items will be required with ALL reservation forms for Non-Profit Food Vendors, even if you are a returning vendor.***

Please list ALL items you will be selling. Use additional sheet if necessary.

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Please provide the price range of your products (*lowest to the highest*): \_\_\_\_\_  
*The committee makes every effort to avoid admitting duplicate food items so it is very important to list **ALL** the items you will be selling. Please give description of food item if name is not self-explanatory. **Photos are important and required.***

Please indicate the number of booth spaces you want to reserve: \_\_\_ 10x10

*\*Spaces for non-profit food vendors are limited.*  
*\*Limited spacing available with electricity and water, which may or may not be available to non-profit food vendors. If electricity and/or water are absolutely necessary, please make note of it on this form.*  
 Yes, I would like electricity if available: \_\_\_\_\_  
*\*Please note Use of Vehicles & Trailers under Guidelines & Regulations on the back of this form.*

***I, the exhibitor, agree to the terms on pages 1 & 2 of this form and acknowledge, if accepted as a vendor, I will receive the full written policy with additional terms, conditions, and regulations for the “2018 Lum & Abner Festival” and my acceptance to the festival will not be finalized until I have read , initialed, and signed the full written policy and vendor agreement. I agree to abide by all of the terms set forth in this “Reservation Form” with no exceptions, and do hereby contract space for the 2018 festival.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your interest in the 2018 Lum & Abner Festival. Please return this form to:  
Mena Advertising & Promotion Commission | 520 Mena Street | Mena, AR 71953

You may download additional forms at [www.VisitMena.com](http://www.VisitMena.com)

Questions/Comments? Contact us at 479-394-8355 or [info@visitmena.com](mailto:info@visitmena.com)

Photographs of your food booth and food items and proof of liability insurance MUST be attached to this application.

### 2018 Lum & Abner Festival Non-Profit FOOD Vendor Rates & Fees

Non-Profit Food Vendors:

10 x 10 Booth Space: \$65

Electricity (if available): \$20 / each booth space

*\*No canopies, tables, chairs, etc. are included. The fee is for the space only.*

**Set up time will be May 31, 9 am – 4 pm. Booths MUST set up during this time.** Security will be provided from 8 pm Thursday, May 31 through 11 pm Saturday, June 2. You will be **required** to be open and have your booth staffed from 10 am – 6 pm June 1-2. Booth breakdown **will not be permitted until after 6 pm Saturday, June 2. Any booth breakdown prior to this will be monetarily penalized and billed and may not be approved for future festivals.**

#### **Guidelines & Regulations**

**Items restricted to sell:** items include, but are not limited to, alcohol-related products, tobacco products, e-cigarette products, fireworks, pornographic or otherwise offensive material, snap pops, stink bombs, live animals, or silly string. In addition, guns (toy, real or otherwise) and knives (toy, real or otherwise) **unless approved by Commission Prior to Festival and is at the Commission's discretion.** The previous list is for example purposes and is not all inclusive. The Lum & Abner Festival Committee has the sole and exclusive right to add additional items to the list before or during the Festival. The Committee, in its absolute discretion, shall decide at any time, before or during the festival, whether an item or product can be sold at a booth or on the premises. Should the Committee exercise this right and inform a vendor that an item or product cannot be sold; the item will immediately be removed from the booth or exhibit area and the festival premises.

**Proof of Liability Insurance:** A copy of your Proof of Liability Insurance **MUST** accompany your application naming the Mena Advertising & Promotion Commission and the Lum & Abner Festival as additional insureds if you are participating as a food vendor.

**Fire, theft, damage:** The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission will not be responsible for loss due to fire, theft, winds or other damage regardless of the cause. The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission is expressly released from any loss, injury, or damage to persons or property.

**Use of vehicles & trailers as booth space:** Due to logistics, vehicles and trailers **WILL NOT** be allowed as booth space for non-profit **food** vendors.

**Failure to comply with regulations** will result in the exhibitor being dismissed from the 2018 festival and future festivals.

**Please acknowledge your agreement to these terms & regulations with your signature on page 1 of this form. Please initial \_\_\_\_\_**

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Lum & Abner Festival Committee:

Approved with no restrictions on listed exhibits: \_\_\_\_\_ (Signature)

Approved with restrictions on listed exhibit items: \_\_\_\_\_ (Signature)

Application declined: \_\_\_\_\_ (Signature)