

Lum & Abner Festival

June 1-2, 2018

Non-Profit INFORMATIONAL Booth Application Form

Deadline for submission: March 31 *Juried Show* Acceptance Packets mailed by: April 30

Organization / Business Name: _____		
Contact Person(s): _____		
Daytime Phone: _____	Cell Phone: _____	
E-mail: _____		
Website: _____	Facebook Link: _____	
Address: _____		
City: _____	State: _____	Zip: _____

Non-profit Informational Booths

Rates & fees are listed below. Payment will be accepted at this time; however, check will be held until decision of acceptance or denial, at which time the check will either be deposited or returned. Invoices will be sent to those who have been accepted but have not paid. Vendor fees must be paid by May 15. The Lum & Abner Festival Policy / Acceptance / Vendor Agreement will be mailed by April 30 and must be returned by May 15. Setup information, maps, etc. will be mailed to you as well. All non-profit informational booths will be admitted at the discretion of the Lum & Abner Festival Committee. This is a juried festival. Due to logistics, street closures & barricades, **booths absolutely MUST be set up by 4 pm MAY 31.** Failure to do so, will result in losing your space & fee.

Non-Profit Informational Booth Fee

10x10 Booth Space: \$65 / space

**No canopies, tables, chairs, etc. are included. The fee is for the space only.*

Non-profit information booths MAY NOT be used to sell any items. The space may only be used to disseminate educational or recruiting information or promotional material for your non-profit organization. No food items may be given away or sold. You will be **required** to have your booth staffed from 10 am until 6 pm June 1 & 2.

Please indicate the number of booth spaces you need: ___ 10x10

**Spaces for non-profit informational booths are limited.*

**No Vehicles or Trailers may be used as your booth space.*

I, the exhibitor, agree to the terms on this form and acknowledge, if accepted as a vendor, I will receive the full written policy with additional terms, conditions, and regulations for the "2018 Lum & Abner Festival" and my acceptance to the festival will not be finalized until I have read, initialed, and signed the full written policy and vendor agreement. I agree to abide by all of the terms set forth in this "Application Form" with no exceptions, and do hereby contract space for the 2018 festival.

Signature: _____ Date: _____

Thank you for your interest in the 2018 Lum & Abner Festival. Please return this form to:

Mena Advertising & Promotion Commission | 520 Mena Street | Mena, AR 71953

You may download additional forms at www.VisitMena.com

Questions/Comments? Contact us at 479-394-8355 or info@visitmena.com

**2018 Lum & Abner Festival
Non-Profit INFORMATIONAL Booth**

Set up time will be May 31, 9 am – 4 pm. Booths MUST set up during this time. Security will be provided from 8 pm Thursday, May 31 through 11 pm Saturday, June 2. You will be **required** to be open and have your booth staffed from 10 am – 6 pm June 1-2. Booth breakdown **will not be permitted until after 6 pm Saturday June 2. Any booth breakdown prior to this will be monetarily penalized and billed and may not be approved for future festivals.**

Guidelines & Regulations

Fire, theft, damage: The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission will not be responsible for loss due to fire, theft, winds or other damage regardless of the cause. The Lum & Abner Festival Committee and/or the Mena Advertising & Promotion Commission is expressly released from any loss, injury, or damage to persons or property.

Use of vehicles & trailers as booth space: Due to logistics, vehicles and trailers WILL NOT be allowed as booth space for non-profit informational booths.

Failure to comply with regulations will result in the exhibitor being dismissed from the 2018 festival and future festivals.

Please acknowledge your agreement to these terms & regulations with your signature on page 1 of this form. Please initial _____

Lum & Abner Festival Committee:

Approved with no restrictions on listed exhibits: _____ (Signature)

Approved with restrictions on listed exhibit items: _____ (Signature)

Application declined: _____ (Signature)