



Ouachita Mountains Jeep Jam

October 6th & 7th, 2023

For Profit COMMERCIAL BUSINESS

Vendor Application Form

VENDOR HOURS – SEE ATTACHED

Deadline for Submission: June 1, 2023

Acceptance/Denial Packets mailed by June 15, 2023

Please remit payment AFTER you receive acceptance.

Photographs of your booth and exhibited items MUST be attached to this application.

Organization / Business Name: _____		
Contact Person(s): _____		
Daytime Phone: _____	Cell Phone: _____	
E-mail: _____		
Website: _____	Facebook Link: _____	
Address: _____		
City: _____	State: _____	Zip: _____

Commercial Vendors

*Vendor fees will be collected **after** application acceptance and must be paid before setting up at the Jeep Jam. **Photographs of your exhibited items must be sent with your application.** Applications received without these items attached will not be reviewed. The Ouachita Mountains Jeep Jam / Acceptance / Vendor Agreement will be mailed by June 15, 2023 and must be returned by July 15, 2023. Setup information, maps, etc. will be mailed to you as well. All booths will be admitted at the discretion of the Ouachita Mountains Jeep Jam Committee. Photos of exhibited items will be required with ALL application forms for Commercial Business Vendors, even if you are a returning vendor.*

Please list ALL items you will be displaying / selling. Use additional sheet if necessary.

Please provide the price range of your products (lowest to the highest): _____

Please indicate the number of booth spaces you need: _____10x10

**Limited spacing available with electricity, which may or may not be available to commercial business vendors.
Yes, I would like electricity if available: _____ Voltage _____ Total Amps _____*

FESTIVAL HOURS: 6:00 pm – 10:00 pm Friday and 8:00 a.m. – 10:00 p.m. Saturday.
COMMERCIAL BUSINESS VENDOR HOURS: 6:00 pm – 10:00 pm Friday and 8:00 a.m. – 10:00 p.m. Saturday.

I, the exhibitor, agree to the terms on pages 1 & 2 of this form and acknowledge, if accepted as a vendor, I will receive the full written policy with additional terms, conditions, and regulations for the “Ouachita Mountains Jeep Jam” and my acceptance to the festival will not be finalized until I have read, initialed, and signed the full written policy and vendor agreement along with a check for the vendor and electrical fees. I agree to abide by all of the terms set forth in the aforementioned and in this “Application Form” with no exceptions, and do hereby contract space for the 2023 Jeep Jam.

Signature: _____ Date: _____

Thank you for your interest in the 2023 Ouachita Mountains Jeep Jam.

Please return this form to:

Mena Advertising & Promotion Commission | 520 Mena St. | Mena, AR 71953

You may download additional forms at www.visitmena.com

Questions/Comments? Contact us at 479-394-8355 or pasha@visitmena.com

Photographs of your booth and exhibited items **MUST** be attached to this application.

***2023 Ouachita Mountains Jeep Jam
For Profit COMMERCIAL BUSINESS Vendor Fees***

For Profit Commercial Business Vendors	
10x10 Booth Space:	\$75 / space
Electricity (if available):	\$25 each booth space
<i>*No tables, chairs, etc. are included. The fee is for the space only.</i>	

Set up time will be October 6th, 4:00 p.m. – 6:00 pm. You will be **REQUIRED** to be open and have your booth staffed. Booth breakdown **will not be permitted** until after 8:00 p.m., Friday, October 6th or 8:00 pm Saturday, October 7th. Any booth breakdown prior to this will be monetarily penalized and billed and may not be approved for future festivals.

Guidelines & Regulations

Items restricted to sell: items include, but are not limited to, alcohol-related products, tobacco products, e-cigarette products, fireworks, pornographic or otherwise offensive material, snap pops, stink bombs, live animals, or silly string. In addition, guns (toy, real or otherwise) and knives (toy, real or otherwise) **unless approved by Commission Prior to Celebration and is at the Commission’s discretion.** The previous list is for example purposes and is not all inclusive. The Ouachita Mountains Jeep Jam Committee has the sole and exclusive right to add additional items to the list before or during the Festival. The Committee, in its absolute discretion, shall decide at any time, before or during the festival, whether an item or product can be sold at a booth or on the premises. Should the Committee exercise this right and inform a vendor that an item or product cannot be sold; the item will immediately be removed from the booth or exhibit area and the festival premises.

Fire, theft, damage: The Ouachita Mountains Jeep Jam Committee and/or the Mena Advertising & Promotion Commission will not be responsible for loss due to fire, theft, winds or other damage regardless of the cause. The Ouachita Mountains Jeep Jam Committee and/or the Mena Advertising & Promotion Commission is expressly released from any loss, injury, or damage to persons or property. Visit the A&P’s tourism website www.visitmena.com for a list of available RV sites and lodging facilities. **NO CAMPING WILL BE ALLOWED IN TAPLEY PARK.**

Failure to comply with regulations will result in the exhibitor being dismissed from the 2023 Jeep Jam and future festivals.

The festival is held at Aubrey Tapley Sports Complex and Downtown Mena, AR 71953

Please acknowledge your agreement to these terms & regulations with your signature on page 1 of this form. Please initial _____

Ouachita Mountains Jeep Jam Committee:

Approved with no restrictions on listed exhibits: _____ (Signature)

Approved with restrictions on listed exhibit items: _____ (Signature)

Application declined: _____ (Signature)

VENDOR HOURS/LOCATIONS

October 6th – North Mena Street

Meet & Greet will start at 6:00 p.m. Open to commercial vendors only.

October 7th – South Mena Street

The Poker Run participants will start leaving from South Mena Street and The Ouachitas around 8:00 a.m.

The activities at the Aubrey Tapley Sports Complex will begin at noon but participants can arrive at the park starting at 10:00 a.m.

The park activities will wrap at 4:00 p.m. and the Jeep Show will kick off, at 6:00 p.m., on South Mena Street.

South Mena Street – The Ouachitas

8:00 am – 10:00 p.m.

AND/OR

Aubrey Tapley Sports Complex

10:00 a.m. – 4:00 p.m.

South Mena Street

6:00 p.m. – 10:00 p.m.