



Ouachita Mountains Jeep Jam

October 4th & 5th, 2024

For Profit COMMERCIAL BUSINESS

Vendor Application Form

VENDOR HOURS – SEE ATTACHED

Deadline for Submission: September 1, 2024

Acceptance/Denial Packets mailed by September 15, 2024

Please remit payment AFTER you receive acceptance.

Photographs of your booth and exhibited items MUST be attached to this application.

Organization / Business Name: _____

Contact Person(s): _____

Daytime Phone: _____ Cell Phone: _____

E-mail: _____

Website: _____ Facebook Link: _____

Address: _____

City: _____ State: _____ Zip: _____

Commercial Vendors

*Vendor fees will be collected **after** application acceptance and must be paid before setting up at the Jeep Jam. **Photographs of your exhibited items must be sent with your application.** Applications received without these items attached will not be reviewed. The Ouachita Mountains Jeep Jam / Acceptance / Vendor Agreement will be mailed by September 1, 2024 and must be returned by September 22, 2024. Setup information, maps, etc. will be mailed to you as well. All booths will be admitted at the discretion of the Ouachita Mountains Jeep Jam Committee. Photos of exhibited items will be required with ALL application forms for Commercial Business Vendors, even if you are a returning vendor.*

Please list ALL items you will be displaying / selling. Use additional sheet if necessary.

Please provide the price range of your products (*lowest to the highest*): _____

Please indicate the number of booth spaces you need: _____ 10x10

**Limited spacing available with electricity, which may or may not be available to commercial business vendors.
Yes, I would like electricity if available: _____ Voltage _____ Total Amps _____*

FESTIVAL HOURS: 6:00 pm – 9:00 pm Friday and 8:00 a.m. – 6:00 p.m. Saturday.
COMMERCIAL BUSINESS VENDOR HOURS: 6:00 pm – 9:00 pm Friday and 8:00 a.m. – 6:00 p.m. Saturday.

I, the exhibitor, agree to the terms on pages 1 & 2 of this form and acknowledge, if accepted as a vendor, I will receive the full written policy with additional terms, conditions, and regulations for the “Ouachita Mountains Jeep Jam” and my acceptance to the festival will not be finalized until I have read , initialed, and signed the full written policy and vendor agreement along with a check for the vendor and electrical fees. I agree to abide by all of the terms set forth in the aforementioned and in this “Application Form” with no exceptions, and do hereby contract space for the 2024 Jeep Jam.

Signature: _____ Date: _____

Thank you for your interest in the 2024 Ouachita Mountains Jeep Jam.

Please return this form to:

Mena Advertising & Promotion Commission | 520 Mena St. | Mena, AR 71953

You may download additional forms at www.visitmena.com

Questions/Comments? Contact us at 479-394-8355 or pasha@visitmena.com

Photographs of your booth and exhibited items **MUST** be attached to this application.

***2024 Ouachita Mountains Jeep Jam
For Profit COMMERCIAL BUSINESS Vendor Fees***

For Profit Commercial Business Vendors	
10x10 Booth Space:	\$75 / space
Electricity (if available):	\$25 each booth space
<i>*No tables, chairs, etc. are included. The fee is for the space only.</i>	

Set up time will be October 4th, 4:00 p.m. – 6:00 pm. You will be **REQUIRED** to be open and have your booth staffed. Booth breakdown **will not be permitted** until after 8:00 p.m., Friday, October 4th or 6:00 pm Saturday, October 5th. Any booth breakdown prior to this will be monetarily penalized and billed and may not be approved for future festivals.

Guidelines & Regulations

Items restricted to sell: items include, but are not limited to, alcohol-related products, tobacco products, e-cigarette products, fireworks, pornographic or otherwise offensive material, snap pops, stink bombs, live animals, or silly string. In addition, guns (toy, real or otherwise) and knives (toy, real or otherwise) **unless approved by Commission Prior to Celebration and is at the Commission’s discretion.** The previous list is for example purposes and is not all inclusive. The Ouachita Mountains Jeep Jam Committee has the sole and exclusive right to add additional items to the list before or during the Festival. The Committee, in its absolute discretion, shall decide at any time, before or during the festival, whether an item or product can be sold at a booth or on the premises. Should the Committee exercise this right and inform a vendor that an item or product cannot be sold; the item will immediately be removed from the booth or exhibit area and the festival premises.

Fire, theft, damage: The Ouachita Mountains Jeep Jam Committee and/or the Mena Advertising & Promotion Commission will not be responsible for loss due to fire, theft, winds or other damage regardless of the cause. The Ouachita Mountains Jeep Jam Committee and/or the Mena Advertising & Promotion Commission is expressly released from any loss, injury, or damage to persons or property. Visit the A&P’s tourism website www.visitmena.com for a list of available RV sites and lodging facilities. **NO CAMPING WILL BE ALLOWED IN TAPLEY PARK.**

Failure to comply with regulations will result in the exhibitor being dismissed from the 2024 Jeep Jam and future festivals.

The festival is held at Aubrey Tapley Sports Complex and Downtown Mena, AR 71953

Please acknowledge your agreement to these terms & regulations with your signature on page 1 of this form. Please initial _____

Ouachita Mountains Jeep Jam Committee:

Approved with no restrictions on listed exhibits: _____ (Signature)

Approved with restrictions on listed exhibit items: _____ (Signature)

Application declined: _____ (Signature)