



Mena's First Fridays
2026
Vendor Application Form

Photographs of your booth and exhibited items **MUST** be attached to this application.

Please remit payment AFTER you receive acceptance.

Must check one of the following:

If you are a Non-Profit arts & crafts vendor, must provide Non-Profit Tax ID Number _____

Organization / Business Name: _____		
Contact Person(s): _____		
Daytime Phone: _____	Cell Phone: _____	
E-mail: _____		
Website: _____	Facebook Link: _____	
Address: _____		
City: _____	State: _____	Zip: _____

Please list ALL items you will be displaying / selling. Use additional sheet if necessary.

Please provide the price range of your products (<i>lowest to the highest</i>): _____
<i>The committee makes every effort to avoid admitting duplicate items so it is <u>very important</u> to list all items sold in this space and provide pictures. *Note: We do allow multiple jewelry vendors but strive to provide diversity in styles and pricing as well as maintain good quality. Photos are required.</i>

Please indicate the <u>number</u> of booth spaces needed: ___10x10
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**Please note Use of Vehicles & Trailers under Guidelines & Regulations on the back of this form.*

I, the exhibitor, agree to the terms on pages 1 & 2 of this form and acknowledge, if accepted as a vendor, I will receive the full written policy with additional terms, conditions, and regulations for Mena First Fridays and my acceptance to the festival will not be finalized until I have read, initialed, and signed the full written policy and vendor agreement along with a check for the vendor and electrical fees. First Friday Policy available upon request by emailing pasha@visitmena.com. I agree to abide by all of the terms set forth in the aforementioned and in this "Application Form" with no exceptions, and do hereby contract space for the 2026 festival.

Vendor Signature: _____ Date: _____

Thank you for your interest in Mena's First Fridays. Please return this form to:
Mena Advertising & Promotion Commission | 520 Mena St. | Mena, AR 71953
You may download additional forms at www.visitmena.com
Questions/Comments? Contact us at 479-394-8355 or pasha@visitmena.com

10x10 Booth Space: \$20 / space

No tables, chairs, etc. are included.

Set up time will be 2:00 pm – 4:30 pm.

Guidelines & Regulations

Items restricted to sell: items include, but are not limited to, alcohol -related products, tobacco products, e-cigarette products, fireworks, pornographic or otherwise offensive material, snap pops, stink bombs, live animals, or silly string. In addition, guns (toy, real or otherwise) and knives (toy, real or otherwise) **unless approved by Commission Prior to First Fridays and is at the Commission’s discretion.** The previous list is for example purposes and is not all inclusive. The First Fridays Committee has the sole and exclusive right to add additional items to the list before or during the event. The Committee, in its absolute discretion, shall decide at any time, before or during the festival, whether an item or product can be sold at a booth or on the premises. Should the Committee exercise this right and inform a vendor that an item or product cannot be sold; the item will immediately be removed from the booth or exhibit area and the festival premises.

Fire, theft, damage: The First Fridays Committee and/or the Mena Advertising & Promotion Commission will not be responsible for loss due to fire, theft, winds or other damage regardless of the cause. The First Fridays Committee and/or the Mena Advertising & Promotion Commission is expressly released from any loss, injury, or damage to persons or property.

Use of vehicles & trailers as booth space: Due to logistics, vehicles and trailers WILL NOT be allowed as booth space for vendors. Visit the A&P’s tourism website www.visitmena.com for a list of available RV sites and lodging facilities. **Failure to comply with regulations** will result in the exhibitor being dismissed from the 2026 event and future events.

Please acknowledge your agreement to these terms & regulations with your signature on page 1 of this form. Please initial _____

First Fridays Committee:

Approved with no restrictions on listed exhibits: _____ *(Signature)*

Approved with restrictions on listed exhibit items: _____ *(Signature)*

Application declined: _____ *(Signature)*